

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

September 11, 2013

The Regular meeting was called to order at 6:09 p.m. by President Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Cindy DiPaola, Director-Maintenance & Operations led the Pledge of Allegiance.

Roll Call Trustee Vivian Hansen Trustee Linda Garcia
Trustee Sonya Cuellar Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present Michael Conroy, Assistant Superintendent-Business Services
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Jose Iniguez, Director-Secondary Education/CTE
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director-Nutrition Services
Elvia Galicia, Assistant Director-Fiscal Services
Margarita Fernandez-Rodriguez, Coordinator

Regular Meeting Trustee Anderson moved, Trustee Cuellar seconded.
September 11, 2013 Superintendent Mendez informed the Board that items a, b, and
1.231 c listed under the Superintendent's report would not be
presented at this meeting and would be brought back for the
September 25, 2013 Board meeting. The motion carried 5-0 to
approve the Regular Meeting agenda of September 11, 2013 as
amended.

Regular Minutes Trustee Garcia moved, Trustee Anderson seconded and the
August 14, 2013 motion carried 5-0 to approve the Regular meeting minutes of
1.232 August 14, 2013.

REPORTS

Employee Representatives' There was no CSEA representative in attendance.
Reports There was no TAP representative in attendance.

Board Member Reports

Trustee Anderson had no report but expressed her condolences on the passing of Assistant Principal Lee Besler.

Trustee Cuellar had no report but expressed her condolences on the passing of Assistant Principal Lee Besler.

Trustee Garcia had no report but expressed her condolences on the passing of Assistant Principal Lee Besler.

Trustee Hansen expressed her condolences on the passing of Assistant Principal Lee Besler and thanked everyone for their support during this difficult time.

Trustee Peña had no report but expressed his condolences on the passing of Assistant Principal Lee Besler.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez shared that a series of three Community Engagement Focus Group meetings that were held at various school sites inviting parents to lend voice to their thoughts and insights regarding the educational process in our District have concluded.

Common Core Standards Implementation Funds: PUSD's Plans
Dr. Deborah Stark, Assistant Superintendent-Educational Services shared that Educational Services developed a three year implementation to transition to the Common Core Standards.

An infrastructure of Common Core Lead Teachers was created. Seventy Five K-12 teachers will attend professional development to learn about the new standards and assessments and will share this information at their schools. Sixty five K-8 teachers attended Thinking Maps professional development in August 2013 to become Thinking Maps trainers. All K-5 and 6-8 core teachers will be trained in Thinking Maps by November 2013. High School Language Arts lead teachers will attend five days of professional development on the CCSS this year. Pacing guides and benchmark assessments have been revised to align with the shifts in the new standards.

The new standards and assessments require that districts prepare principals, teachers and students for new ways of teaching and learning. The major shift in the standards is the rigor required to prepare students for college and career. It is no longer a multiple choice, "bubble test" world. In recognition of these needs, California allocated 1.25 billion dollars for the implementation of the CCSS. These funds can only be used to provide professional development aligned to the Common Core Standards, instructional materials aligned to the Common Core Standards and expenditures needed to support the

administration of computer based assessments, including internet connectivity. Common Core implementation funds will be subject to annual audits, as required by Education Code. Funds are allocated at approximately \$200 per student. Funds must be spent by June 2015. Paramount Unified School District will receive approximately \$3,000,000 for the two year period.

All professional development supports CCSS implementation. Site visits, learning walks and principals' goals address CCSS content and implementation. A plan will be developed to teach technology skills required for on line assessments. Curriculum/pacing guides in math and ELA will align to CCSS. Teachers will implement CCSS lessons and instructional methods that reflect shifts. K-12 assessments include constructed response questions and writing. K-12 writing prompts include evidence based responses and a greater emphasis on informational genres. Supplemental or core materials are used to support instruction aligned to CCSS. All schools will be provided a new computer lab to prepare students for on line assessments and research. A plan for teaching students the technical skills required by the SBAC test will be developed and implemented. The District's Technology Use Plan will be revised to align with CCSS and SBAC.

Common Core implementation funds will be presented as an action item at the September 25, 2013 Board of Education meeting. When approved, the District will implement use of funds to support and meet PUSD's implementation goals for 2013-15.

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services provided the Board with an update on the Budget.

Dr. Conroy shared that the District's Fiscal Stabilization Plan is guided by three principles: Ensuring District Fiscal Solvency, Advance Student Achievement and Maintain Positive Labor Relations. It is important to remember that Proposition 98 establishes the minimum funding level for K-14 education. The legislature and the Governor decide on an annual basis at what level to fund the various education programs. The LCFF is the model by which state funds are allocated to school districts, charter schools, and county offices of education. Unlike revenue limits and Tier III categorical programs, there are no state statutes that specify an annual appropriation to support the LCFF. This makes multiyear planning very difficult. A district's annual LCFF entitlement will be determined by "any available appropriations". The LCFF makes fundamental changes to how we allocate state Proposition 98 revenues to schools. There are direct parallels with how we have funded schools in the past. The LCFF base grants are like revenue limits. The LCFF base grant adjustment-class size reduction, Career Technical

Education, supplemental grants, concentration grants-are like categorical programs. At full implementation, the LCFF will fund every student at the same base rate. Over time, most school district and charter school base grant funding will equalize to the same level. The LCFF provides that each school district receive at least as much state aid in 2013-14 and future fiscal years as the district received in 2012-13.

The Governor's LCFF policy goals include:

- Increase transparency and reduce complexity
- Reduce the administrative burden
- Improve funding equity across school districts
- Improve local accountability

To attain these goals, the LCFF establishes base grants for four grade spans, which will provide absolute dollar equalization at full implementation. It establishes supplemental/concentration grants to provide supplemental services to low income and English learner students, and Foster Youth and eliminates revenue limits and almost all categorical programs, except those established by state initiative, federal statutes, or court orders or settlements.

There are two distinct phases of the LCFF: the eight-year implementation phase and the fully funded phase. The eight-year implementation phase is not set in statute and can be longer or shorter than eight years, depending upon the annual LCFF appropriation. Numerous fiscal inequities could arise during the implementation phase. Once the LCFF is fully implemented, these funding anomalies will be eliminated.

Over the years, a variety of programs and purposes were supported by categorical program funding. Some were general purpose, such as instructional materials and deferred maintenance. Some were intended to be targeted to meet the needs of specific students or circumstances, such as Economic Impact Aid and Home to School Transportation. The LCFF replaces most categorical programs with two weighting factors applied against the LCFF base grant based on the percentage of total enrollment accounted for by English Learners, free and reduced-priced meal program eligible students, and foster youth.

Common Core Standards and new on line state assessments will be implemented in 2014-15. Funds are needed to provide ongoing professional development for teachers, administrators and counselors. Students need to be prepared to take on line tests that require an articulated plan for teaching technology skills, K-12. Funds will be needed to develop and implement a plan to support technology for students. Funds are needed to replace current math and ELA textbooks. New math and Language Arts textbooks that are aligned to the Common Core Standards will be available in 2013-14 (math) and 2014-15 (ELA).

Prior to the enactment of the LCFF, school districts received the majority of their unrestricted revenue from the revenue limit. Multiyear budgeting under revenue limits was fairly straightforward. For the current year, districts would budget revenues based on the factors enacted in the State Budget Act for that year. For the second and third years of the multiyear projections required by Assembly Bill (AB) 1200, districts would estimate their revenue using projections of the statutory COLA for revenue limits. Using these assumptions, school district statewide generally planned on the same change in unrestricted revenues over the three-year period. During the eight-year implementation phase, multiyear budgeting under the LCFF, however, poses major challenges. The different demographic composition of student populations will result in vastly different revenues from district to district. The statutory COLA no longer determines out-year funding increases.

School districts will face vastly different levels of risk during the implementation phase of the LCFF. School districts experiencing significant annual funding gains can face major declines as well. Multiyear contracts that assume high annual increases in LCFF revenues could fall out of balance when/if state LCFF appropriations fall. In six (6) years over the last 20, the state either provided no increase to fund the statutory COLA or cut funding levels due to downturns in the economy and revenues.

Because of the varying risks under the LCFF, all school districts, but especially high-funded districts, will have to make prudent out-year revenue assumptions. There is no longer a statewide standard for expected revenue growth in the form of an expected inflationary adjustment. Each district will have to carefully assess its demographic projections. State budget priorities can change from year to year with no guarantee that LCFF growth will be provided or that the LCFF will be fully funded. The statutory protection of annual COLAs is eliminated. Local conditions and budget decisions will be more important than ever in maintaining each district's solvency.

The LCFF revenue model leads to an entirely new way of thinking about revenues, reserves, balances, and planning for the future. Gone are the anchors of the past: base revenue limit, deficit factor, current-year COLA, etc. But there is no statutory calculation for how much the state will contribute-and no obligation to fund at any certain amount. This has huge implications for districts. Many districts will need to maintain much larger reserves. Much of the "new money" will still be tied to expenditures for specific programs and student needs.

Good budgets have good reserves; but how much is really needed? Under revenue limits, the State Board of Education (SBE) set reserve level as a percentage of expenditures based

on district size-that won't work anymore. Some districts will have much more risk and volatility than similar-sized districts. All state-recommended reserve levels will now be too low to provide for a safe cushion in the event of an economic down-turn.

School Services of California recommends that every district first observe the current SBE required 3% reserve level for traditional economic uncertainties and the establishment of a separate LCFF reserve.

Until the SBE has adopted the spending regulations, the extent to which LEAs have flexibility over expenditure of supplemental and concentration grant funds is uncertain.

**BOARD MEETING
CALENDAR**

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.233

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
13-03
2.233

Accept Personnel Report 13-03, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

Consultant Services
2.233

Ratify the Consultant Services Request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Educational Services

Consultant and Contract
Services
3.233

Approve the Consultant and Contract Services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Memorandum of Participation
with Downey-Montebello
Special Education Local Plan
Area for 2013-14
3.233

Approve the Memorandum of Participation with Downey-Montebello Special Education Local Plan Area for the 2013-14 school year.

Memorandum of
Understanding with Downey
Unified School District for
2013-14
3.233

Approve the Memorandum of Understanding with Downey Unified School District for reimbursement of students who receive Individual Educational Plan services by California Children Services Medical Therapy Unit for the 2013-14 school year.

Business Services

9-11-13

Purchase Order Report 13-05 4.233	Approve Purchase Order Report 13-05 authorizing the purchase of supplies, equipment, and services for the District.
Agreement for Use of Facilities – Our Lady of the Rosary 4.233	Ratify the lease agreement for use of a relocatable unit at Our Lady of the Rosary from September 1, 2013 through August 31, 2014.
Professional Activities Report 13-01 4.233	Approve the Professional Activities Report 13-01 for District employee's attendance at an out-of-state conference.
Consultant Services 4.233	Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

Human Resources

Resolution 13-10 Institutional Memberships for the 2013-14 School Year 2.234	Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to adopt Resolution 13-10 authorizing Paramount Unified School District's institutional memberships for the 2013-14 school year.
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Educational Services

Extended Day High School Program for 2013-14 3.235	Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve an Extended Day High School Program for the 2013-14 school year including hourly employment of certificated and classified staff.
Arts for All Residency Grant Program Award 3.236	Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to accept the Arts for All Residency Grant Program Award to provide Paramount Unified School District fourth grade students with visual art instruction from September 2013 through June 2014.
Supervisor Don Knabe's 2013 Arts Education Partnership Program Grant 3.237	Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to accept Supervisor Don Knabe's 2013 Arts Education Partnership Program Grant to support learning in the arts for grade four students for 2013-14.
Nonpublic School Placements for a Special Education Student for 2013-14 3.238	Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools, as determined by the students' Individual Education Plan for the 2013-14 school year.
Resolution 13-07, Child Development Center Contract for the California State	Trustee Peña moved, Trustee Cuellar seconded and the motion carried 5-0 to adopt Resolution Adopt Resolution 13-07, California State Preschool Contract for full and part-day

Preschool Program, 2013-14
3.239

Preschool, for Preschool services provided at the Mokler, Wirtz (Jackson), Gaines, Collins and Keppel sites for the 2013-14 school year.

Foster Youth Services
Program Grant Award for
2013-14
3.240

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to accept the Foster Youth Services Program Grant Award to provide services to identified K-12 foster students for the 2013-14 school year.

Business Services

2012-13 Unaudited Actuals
4.241

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the 2012-13 Unaudited Actuals Financial Report.

Resolution 13-09,
Establishing the 2013-2014
Gann Appropriations Limit
4.242

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to adopt Resolution 13-09 establishing the 2013-2014 Gann Appropriations Limit at \$87,399,247 as calculated by the State formula.

Change Order Correction for
Hollydale K-8 School Mini-
Gymnasium Project
4.243

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to accept the change order for a credit of \$108,269, decrease the guaranteed maximum price to \$5,670,559 and authorize the Superintendent or designee to review and execute all necessary documents for payments.

Agreement with Oxbridge
Development, Inc.
4.244

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the agreement with Oxbridge Development, Inc. for real estate asset management and site acquisition services, and authorize the Superintendent or designee to execute all necessary documents.

Budget Adjustments as of
July 31, 2013
4.245

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the 2013-14 Budget Adjustments for the General Funds, Unrestricted and Restricted, Child Development Fund, Special Reserve for Capital Outlay Fund and Cafeteria Fund.

INFORMATION ITEMS

Educational Services

Student Fundraisers at
Paramount High School and
Paramount High School-West

The Board received as information is a list of fund-raising events that each student organization proposes to hold annually.

Business Services

Bid Summary – School Bus
Services and Personal
Computers, Notebooks, and
Related Components

The Board received as information a summary of bid results for School Bus Services and Personal Computers, Notebooks and Related Components.

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be October 9, 2013, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:00 p.m. to discuss public employee performance/evaluation, conference with legal counsel-existing litigation, student discipline and governance team items.

The following action was taken in Closed session.

Public Employee
Performance/Evaluation
1.246

The Board voted unanimously to amend the Superintendent's contract for the 2013-14 school year in the area of evaluation and appraisal date.

Conference with Legal
Counsel-Existing Litigation
1.247

The Board voted unanimously to approve the mediation settlement in the matter of case # CV12-01086PA (AJWx).

Student Discipline
Student A-1
3.248

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to re-admit Student A-1 for the 2013-14 school year and return to Paramount High School.

OPEN SESSION

The Board reconvened to Regular Session at 9:15 p.m. President Hansen reported that the Board had discussed public employee performance/evaluation, conference with legal counsel-existing litigation, student discipline and governance team items.

ADJOURNMENT

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 11, 2013 at 9:18 p.m. in memory of District employee Lee Besler and community member Hector Rojas.

Herman M. Mendez, Secretary
To the Board of Education

President

Vice President/Clerk